

## March Vestry Minutes - Tuesday, March 12, 2024



Members present: Fr. Jeff, Fran Stevenson, Sandy Schwartz, Anthony Grillo, Daniel Foster, Rich Marini, Candace Davison (remote), Kathy Dittmann, Katie Gaines, Julie Breuninger, Andrea McCloskey, Carolyn Donaldson, Sarah Klinetob-Lowe

Officers: Julie Kwasnica - treasurer (remote), Beth Jones - clerk

Father Jeff called the Vestry meeting to order at 7pm with opening prayer. A quorum was present.

The minutes from February 13, 2024 were approved with no corrections.

Consent Agenda Items were adopted with no discussion. Items included:

1. Anthony Grillo was appointed to be Vestry Liaison to Parishioners Ministry.

### Reports:

- Written reports were provided by the Rector, Senior Warden, Junior Warden, and Treasurer.
- A written report was provided by the Interfaith Human Services Ministries. There were no other reports provided by committees.

There were no special committees.

There were no special orders.

There was no unfinished business.

At the February meeting, notice was provided by Daniel Foster for the consideration to adopt a Special Rules of Order. **The rule #1, rule #2 and rule #3 were adopted with no objection:**

*Rule #1 - Order of Business: The parliamentary authority of St. Andrews is the most recent edition of Robert's Rules of Order Newly Revised (RONR). Informed by the parliamentary authority and addressing the needs of the church, the standard order of business for the Vestry meetings will be: (1) Opening Prayer; (2) Approval of Minutes; (3) Consent Agenda Approval; (4) Reports of Officers and Standing Committees; (5) Reports of Special Committees; (6) Special Orders; (7) Unfinished Business and/or General Orders; (8) New Business; (9) Action Registry Review; (10) Closing Prayer and Benediction.*

*Rule #2 Consent Agenda: Routine and non-controversial matters to approve may be placed on a consent agenda by the Rector of St. Andrews. Items on a consent agenda can be approved en bloc (as a whole) with a majority vote. Any Vestry member may request that any item on the consent agenda be removed from the consent agenda and transferred to the regular agenda for deliberations.*

*Rule #3 - Priority Agenda: A priority agenda for any Vestry of Church Meeting can be developed by the Rector and/or Senior Warden to allow the church to take up important agenda items, or business of significant consequence, early in the meeting. The priority agenda will be taken up after the consent agenda is disposed of. The assembly can amend any priority agenda with a majority vote.*

The fourth noticed rule of order was pulled for deliberation at the request of A. Grillo. D. Foster moved the adoption of the Special Rule Order regarding Minutes which reads as follows: Minutes for the monthly vestry meetings will be approved monthly by the vestry. Minutes for the church annual meeting will be approved by a special minutes committee comprised of the elected Vestry at the next regularly scheduled vestry meeting.

After deliberation, A. Grillo moved the following amendment to add the following sentence, “The annual meeting minutes would then be published in the next regularly scheduled newsletter.” The motion was seconded and adopted. **The amended rule of order was then adopted that reads:**

*Rule #4 -Minutes. Minutes for the monthly vestry meetings will be approved monthly by the vestry. Minutes for the church annual meeting will be approved by a special minutes committee comprised of the elected Vestry at the next regularly scheduled vestry meeting. The annual meeting minutes would then be published in the next regularly scheduled newsletter.” The amended motion was adopted*

The next item of business was to **appoint an ad hoc committee** for the Rector’s Sabbatical to create a plan by September 2024 regarding the rector’s sabbatical scheduled for summer 2025 chaired by Sandy Schwartz, members Kathy Dittman and Katie Gaines. **The motion was adopted.**

D. Foster **moved to refer the dedicated \$5000 donation with instructions from A. Shepherd** to the standing Property Committee with full power to act in collaboration with the donor to achieve the shared desired objectives. It was seconded. **The motion was adopted with no objection.**

#### **For the Good of the Order/Announcements**

A. Donaldson indicated that the State College LGBTQ was already soliciting for involvement in the Pride Parade in June and encouraged our St. Andrews Community to organize.

B. Donaldson indicated that the ArtsFest in July has started conversations about an interfaith services on MLK plaza the Sunday of Artsfest.

C. Foster encouraged the Rector to anchor the newly adopted special rules of order to be anchored as a separate section at the bottom of the St. Andrews Bylaws.

The next meeting is scheduled for Tuesday, April 9th at 7pm in room 324 (library). This meeting will be on Zoom with the consultants. It was proposed to meet with consultants at 6pm and to debrief as a vestry at 7:30pm face-to-face.

**Meeting Adjourned at 8:53pm.**

**Closing Prayer and Benediction** was led by Pastor Jeff