

February Vestry Minutes - Tuesday, February 13, 2024

The Opening Prayer and Call to Order at 7:03 pm by Pastor Jeff.

Members present: Fr. Jeff, Fran Stevenson, Sandy Schwartz, Anthony Grillo (new), Daniel Foster, Rich Marini, Candace Davison (new), Kathy Dittmann, Katie Gaines (new), Julie Breuninger, Andrea McCloskey (new), Carolyn Donaldson

Absent: Sarah Klinetob-Lowe

Officers: Julie Kwasnica - treasurer (remote), Beth Jones - clerk

D. Foster moved to Suspend the Rules and take up the item under new business for Kevin Lowe Seminary Payment of \$1600. **Motion passed with no objection.**

S. Schwarz moved to provide \$1600 from the Seminary Fund for Seabury Bexley Seminar. Motion was seconded and discussed. **Motion was adopted with no objection.**

Minutes from the January 9, 2024 Meeting were adopted with no corrections. [\[Link to January 9, 2024 Minutes\]](#)

Consent Agenda Items were adopted with no discussion. Items included:

- 1) Community Cafe Permission for 2024 Centre Gives Program.
- 2) Authorization for utilization of \$2600 Chelisu Altar Guild Authorized for Alter Guide annual expense.

Reports were provided by the following officers and Standing Committees:

- Officers:
 - Rector (Link to [Written Report Provided](#))
 - Orientation to New Vestry Members (All Four in Attendance: A. McCloskey, K. Gaines, C. Davison, A. Grillo). Distributed Vestry Resource Guide.
 - Role of the Rector - Worship, education, use and control of the building. Default director of the vestry, which elects him/her. Chairs meetings. Tenured position.
 - Senior warden - Traditionally, rector's warden. Appointed by rector. Advisor to the rector.
 - Junior warden - Traditionally, people's warden and property warden. Elected by vestry. Advisor to the rector.
 - Rector, senior warden and junior warden make up the executive committee.
 - Assistant Rector ([Link Written to report](#))
 - Senior Warden, no report provided
 - Junior Warden, no report provided.
 - Treasurer ([Link to Written reports](#)) - Gave a short orientation for the financial statements. 1) Investment reports - 3 are given quarterly, 2 are given annually. 2) Income/expense report is given monthly. 3) Savings report is given monthly. 4) Endowment information and policies are in the St. Andrew's Vestry Google folder.
- Committees & Other Ministries:
 - No reports provided

The February meeting special orders included **election and appointment of officers**. Julie Breuninger was appointed Senior Warden for 2024. Sandy Schwartz was elected Junior Warden for 2024. Beth Jones was

elected Clerk of the Vestry for 2024. Julie Kwasinca was elected Treasurer for 2024. Michele Marini was elected Financial Secretary for 2024. Sandy Schwartz was elected Parishioners Ministry Treasurer for 2024.

The following Vestry Members were appointed as Liaisons to Church Committee

- Adult Formation: Vacant
- Children & Youth Formation: Vacant
- Evangelism & Newcomers: Julie Breuninger
- Finance: Fran
- Outreach: Daniel Foster
- Parish Life: Kathy Dittman
- Pastoral Care: Vacant
- Property: Sarah Lowe
- Planning & Development: Vacant
- Stewardship: Rich Marini
- Worship: Jeff Packard
- Parishioners' Ministry: Sandy Schwartz
- Community Café: Carolyn Donaldson

No additional New Business was presented. D. Foster provided notice of Special Rules of Order for Consideration at the March Meeting. [Proposed Rules can be viewed at this link.](#)

Announcements were provided:

- **Taize**
 - Daughters of the King will conduct Taize at 5:15 on Wednesday during Lent with a simple dinner catered by Websters at a suggested donation of \$10/person. The Lenton educational program will begin at 6:45pm focused on “and who is my neighbor.”
- **Retreat Weekend:**
 - Dinner on Friday, February 23 at 6:30 p.m. at Amy Pritchett’s home, 605 Windfield Court, Port Matilda, Amy’s number 404-583-9026
 - Retreat Saturday, February 24 (coffee & snacks at 8:30 a.m.) 9 to 4 at Centre Hills Country Club, 153 Country Club Road, State College with consultants from Vandersall Collective; Father Jeff’s number 540-842-1004
- **Next Meeting** - 7:00 p.m. Tuesday, March 12, 2024 in room 324 (library)

Meeting Adjourned at 8:41pm.

Closing Prayer and Benediction was led by Pastor Jeff