

St. Andrew's Vestry Minutes
03/08/2022

Members Present: Fr. Jeff Packard, Julie Breuninger, Carolyn Donaldson, Barb Downs, Tom Hall, Kitty Mussett, Sharon Rovansek, JudithAnn Rule, Sandy Schwartz, Fran Stevenson
Members Absent: Michele Marini, Paul Hochreiter, Amy Pritchett
Officers Present:
Guests: Anthony Grillo
Clerk: Kevin Lowe
Call to Order: 7:03 p.m.

I. Opening Prayer - Fr. Jeff

II. Minutes

Motion: JudithAnn Rule; 2nd Carolyn Donaldson – Accept the minutes of the February vestry meeting as distributed. Motion carried with no abstention or dissension.

III. Reports

A. Rector's Report - see Attachment I

- Trinity House: Two of the three tenants will renew and will find a new third housemate

B. Wardens

- Senior Warden: none
- Junior Warden: none

C. Treasurer - distributed electronically prior to meeting

D. Committees and other ministries

- Finance Committee: Has produced a chart of potential endowment withdrawals for 2022, depending on the church's needs

IV. Discussion: none

V. Unfinished Business: none

VI. New Business

A. Parishioners' Ministry

- i. Resolved, the checking account for Parishioners' Ministry at St. Andrew's Episcopal Church will require only one signature by one of the duly appointed Stewards.

- **Motion: Fran Stevenson; 2nd JudithAnn Rule: Require only one signature of a duly appointed Steward for checks issued by Parishioners' Ministry. Motion carried with no abstention or dissension.**

- ii. Bylaw changes – see Attachment II

- These proposed amendments were presented and will be publicized to the parish; will be voted on at the next meeting

B. Ted Christopher ordination to the transitional diaconate

- **Motion: Sandy Schwartz; 2nd Kitty Mussett: Endorse Ted Christopher for ordination to the transitional diaconate. Motion carried with no abstention or dissension.**

C. Kevin Lowe candidacy for Holy Orders.

- **Motion: JudithAnn Rule; 2nd Barb Downs: Endorse Kevin Lowe for candidacy for Holy Orders. Motion carried with no abstention or dissension.**

D. 2021 Parochial Report

- **Motion: Fran Stevenson; 2nd Julie Breuninger: Approve the 2021 Parochial Report.**
Discussion ensued. **Motion carried with no abstention or dissension.**
- E. Sponsorship of Pride 2022
 - St. Andrew's has been invited to sponsor the State College Pride event 2022
 - \$250 could be allocated from the advertising budget to pay for the sponsorship
 - **Motion: Carolyn Donaldson; 2nd JudithAnn Rule: Approve nonprofit sponsorship of the State College Pride event at the \$250 level, with funds to be taken from the advertising budget. Motion carried with no abstention or dissension.**
 - Sharon Rovansek will begin organizing parish efforts to support the sponsorship and recruit volunteers

No vestry meeting in April; next meeting will be May 10.

Meeting adjourned, 8:46 pm

Minutes submitted by Kevin M. Lowe, clerk

Attachment I

Rector's Report to the Vestry
St. Andrew's Episcopal Church
Tuesday, March 8, 2022

1. Pastoral: 3 home/hospital Communion; 1 Wedding prep ongoing; 3 Funerals pending (Jean Stump, 3/12; Bob Heinsohn, 3/19)
2. Average Sunday Attendance: 95
3. Webinar, 2/11, "Challenges in Ministry in an Age of Reactivity" continuing education
4. Week off for vacation, 2/14-20
5. During week off, visited a parishioner to plan a funeral
6. Attended Out of the Cold board meeting, 2/21. Michele Hamilton will be stepping down as one of our two representatives to the board soon. Carolyn Donaldson has graciously agreed to serve in that capacity along with Scott Strouse. Originally we planned on the transition in April. We may be able to make it happen sooner.
7. Vestry Retreat, 2/26
8. First board meeting for Arts Festival, 2/28
9. Ash Wednesday services x 3, 3/2
10. Did a burial at Arlington National Cemetery for a former parishioner, 3/3
11. Finance Committee, 3/4
12. Evensong, 3/6—Gene Tucker officiated for us
13. Trinity House: We need to replace the water heater, which dates from 1992. It will be about \$1,500 installed.
14. The bishop's task force on operations, that has been setting guidelines for pandemic mitigation, meets again Thursday. I expect there will be some change to our masking policy coming along due to the change in Centre County's status from High to Medium community transmission level. I will let you all know what comes out of that next meeting.
15. Gwen Catchen is back playing the organ now after her hip replacement. She is doing great!
16. New sound system: For the newbies, we set aside some of the surplus from 2020 to replace the sound system in the church and the audio/video set up in Canterbury Hall, and we upgraded the Wi-Fi in the church too. Only the Wi-Fi has been done to date because the equipment is delayed due to supply chain issues. I recently checked in with George Powell of GP Audio, and he says that in a few weeks he should be able to install at least part of the system.
17. The poetry competition is going into its second year. We are finalizing the prompt question, but the subject this year is creation care. We have judges lined up and a featured poet. Other parts of the plan, such as the make up of our discussion panel, are still in process. The reading/panel discussion will be held during the Arts Festival, on July 16.
18. Ongoing: Diocesan Disciplinary Review Board; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders meetings; monthly meeting of downtown pastors; monthly spiritual direction; serving on bishop's Task Force for Operations (related to COVID response)
19. Upcoming: Lenten Book Study starts 3/9; Stations of the Cross starts, 3/11; Taize starts, 3/16; Daughters of the King hosting annual diocesan conference, 3/25-26

Attachment II Proposed Bylaw Amendments

ARTICLE VII: PARISHIONERS' MINISTRY

Section 1. The Parishioners' Ministry (PM) shall be administered by six Stewards. The Stewards shall be selected two at a time for terms of three years. The Rector will nominate the two new Stewards. Those selections shall be approved by the Vestry at the December meeting. The Stewards shall be communicants in good standing of the Parish, who have special interests in ministry to the needy, and who possess the skills and character appropriate to this ministry. In the event that a Steward resigns prior to completion of a full three-year term, *[currently: the Vestry may appoint]* **[proposed: the Rector may nominate and the Vestry approve]** a new Steward to complete the term of office.

Section 2. *[currently: A Chief Steward shall be appointed by the Vestry at the first regular meeting of the Vestry after the Annual Meeting; the Stewards shall choose a Treasurer.]* **[proposed: The Stewards shall decide on a Chief Steward among themselves, and the Rector shall nominate and the Vestry approve a Treasurer at its first regular meeting after the Annual Meeting.]** The Stewards shall be responsible for allocating funds authorized to PM in the annual budget **[proposed: and/or direct contributions]**, providing or arranging for such other assistance to persons in need as may be feasible and appropriate, and keeping records of the purpose and size of all expenditures. *[currently: They shall not be required to report the details of expenditures to the Vestry, but they shall provide whatever details the Rector may request, and they shall make]* **[proposed: They shall submit a monthly report to the Vestry, provide the Rector with whatever additional details he/she may request, and submit]** an annual report to the Parish summarizing their activity.