

## St. Andrew's Vestry Minutes 4/9/2019

Members Present: Fr. Jeff Packard, Tom Dauler, Andrea deCarle, Christina Ford, Michele Hamilton, Greg Lovinsky, Kevin Lowe, Jason McCloskey, Connie Puckett, Steven Smith, Kathryn Yahner  
Members Absent: Bruce Cramer, Scott Strouse  
Guests: Marion Schwartz  
Clerk: Kevin Lowe  
Call to Order: 7:04 p.m.

### I. Opening Prayer - Fr. Jeff

### II. Minutes

**Motion: Connie Puckett; 2<sup>nd</sup> Steven Smith – Accept the minutes of the March 2019 vestry meeting as distributed. Motion carried with no abstention or dissension.**

### III. Reports

- a) Rector's Report - see Attachment I
- b) Wardens
  - Junior Warden - still at 156 pledges, no more pledges have come in
    - total pledge amount has increased by 800 dollars
    - two large additional donations to ID plate
- c) Treasurer - distributed electronically prior to meeting
- d) Committees and other ministries
  - Property Committee - Connie Puckett
    - Back steps repair and resurfacing
    - Estimate received is \$3100 but only one quote has been received
    - Finance recommends taking the funds from the Breneman endowment rather than the Property budget line
    - We may need a clearer process for submitting financial proposals to vestry
      - Connie will work with Property to create a proposal request form
    - List of coming Property projects is extensive and may need its own action item register

**Motion: Steven Smith; 2<sup>nd</sup> Michele Hamilton - Request that Property Committee submit at least two (preferably three) bids for the back stair project, as well as more explanation of the rationale and cost of the project. Motion carried with no abstention or dissension.**

- Outreach Committee - Steven Smith/Michele Hamilton
  - Good response to *Trembling Before G-d* movie
  - OOTC house purchase will not be moving forward, money will be redirected toward the day shelter
- Children and Youth Formation Committee - Andrea deCarle
  - Marisa Ferger has agreed to serve as the chair.
  - **Vestry approves this appointment with no abstention or dissension.**
- Finance Committee
  - Request received from Finance to add the most recent Kistler Trust distribution into

the savings account

**Motion: Steven Smith; 2<sup>nd</sup> Kathryn Yahner – Approve of the treasurer's decision to place the recently received distribution from the Kistler Trust of \$3,225 into the savings account called General Endowment. Motion carried with no abstention or dissension.**

IV. Discussion - Chapter 1 of *The Agile Church*, Dwight Zscheile

What can we do now to plan and invest for the uncertain future?

Look for opportunities for planned giving; include members of elder generation

Wardens will shortly consult with an advisor on long-range planning

“Traditioned innovation” - how to hold on to what is working well while also changing?

What do we need to do to reach the completely unchurched?

V. Old Business

1. Revisit elevator phone funding:

**Motion: Steven Smith; 2<sup>nd</sup> Greg Loviscky - Approve up to \$400 from General Endowment for installation and purchase of an elevator phone. Motion carried with no abstention or dissension.**

VI. New Business

a) Marion Schwartz, St. Andrew's rep to Interfaith Human Services

- IHS provides assistance with poverty assistance, fuel bank, budget counseling, representative payee; St. Andrew's is one of 32 member congregations
- IHS getting more requests for money, and is doing more fundraisers
- Another Over the Edge is planned; Fr. Jeff was one of the largest fundraisers last time
- We do not have a line item in the budget to help IHS; we draw from the Palmer outreach endowment in order to do so

b) Appoint new Treasurer

- Julie Kwasnica has accepted the position contingent upon vestry appointment
  - Likely will not continue as nursery coordinator if she takes this position

**Motion: Steven Smith; 2<sup>nd</sup> Christina Ford - Appoint Julie Kwasnica as Treasurer of St. Andrew's. Motion carried with no abstention or dissension.**

c) Designate persons authorized to conduct transactions related to investments held in the diocesan pooled fund.

**Motion: Greg Loviscky; 2<sup>nd</sup> Steven Smith - Designate Julie Kwasnica, treasurer; Jeffrey Packard, rector; and Linda Mace, chair of finance committee, to be authorized to conduct transactions in the diocesan pooled fund. Motion carried with no abstention or dissension.**

d) Recognition for Rick and Linda Hoover

- Fr. Jeff to arrange something for a Sunday to recognize the Hoovers' contributions to the parish

Adjourned: 9:20 pm

Minutes submitted by Kevin M. Lowe, Clerk



## Attachment I

Rector's Report to the Vestry  
St. Andrew's Episcopal Church  
Tuesday, April 9, 2019

1. 1 Funeral, 3/23 Sharpe
2. Average Sunday Attendance: **183** (*194 if we ignore ice Sunday OR 191 if we ignore both the highest and lowest Sundays of the year*)
3. Lenten Program: Wednesdays—Taize, dinner, Way of Love program; Tuesdays—Bible study led by Ted Christopher; Fridays—Stations of the Cross
4. Hosted local ecumenical pastors' group, 3/14
5. Attended Newcomers' luncheon, 3/17
6. Attended Out of the Cold annual dinner, 3/19 (as guest of Scott Strouse)
7. Finished last confirmation class on 3/21
8. Bishop's Visit, 3/24—confirmation and receptions, lovely reception, vestry meeting
9. Attended CPR/AED training, 3/28
10. Christina Ford preached, 3/31—Christina is in training to be a licensed lay preacher (Marion Schwartz has recently been approved to be a licensed lay preacher)—this is one of several licensed diocesan ministries
11. Sky Family Concert, 4/1
12. Attended Property meeting, 4/1
13. Standing Committee, 4/2
14. Attended Clericus (Episcopal clergy), 4/4
15. Received Safeguarding God's Children training, 4/7
16. Community Café Board meeting, 4/7—report attached
17. Finance committee, 4/8
18. Vital and Effective Leadership Institute (VELI), 4/9
19. We are showing the webinar from the Episcopal Church Foundation (ECF) in Canterbury Hall during the vestry meeting. The webinar is about the new tax laws and charitable giving, especially for your parish. It also touches on planned giving. Tom Hall, a parishioner and financial planning specialist at Morgan Stanley is hosting the event for us and will answer any questions people have. Also, Mary Andrew is attending to answer any questions regarding giving to St. Andrew's.
20. I wanted to share the story about Brianna. She came to visit for the first time on the day of the bishop's visit. She is totally unchurched—parents rejected their own Christian upbringing, Roman Catholic and United Methodist, and never took her to church, never baptized her. Brianna became interested in Christianity in high school. She did a great deal of research on her own. She visited the churches of friends, mostly non-denominational, Evangelical, but never found one that she felt reflected the teachings of Jesus as she understood them. Then she heard presidential candidate Pete Buttigieg talking about how his faith as an Episcopalian informed his political views. This sent her back to the internet to research the Episcopal church and St. Andrew's. I had lunch with her that week. She has come back the two Sundays since and attended the Lenten program on Wednesday evening last week. Next, we will talk more deeply about baptism. She is a very intelligent, self-motivated, curious, well-informed, and earnest young woman. It has been a pleasure to get to know her and to help shepherd her into a life in Christ. Unfortunately, Brianna graduates this spring and has a job in Pittsburgh waiting for her. My hope is to send her to another Episcopal church as a baptized member.

21. Kistler Trust: Nothing new to report.

22. Ongoing: VELI; Diocesan Standing Committee; Monthly Episcopal Clericus; Bimonthly Clergy Council with Bishop; Bimonthly ecumenical local clergy group

23. Upcoming: Last Lenten Wednesday program tomorrow; Renewal of ordination vows in Williamsport, 4/11; Teleconference with Marc Andonian, our planning consultant, and both wardens, 4/12; Palm Sunday, 4/14; Peace Walk, 3:00 4/14; Holy Week; Easter; Week off 4/22-28, Peter Harer will do supply, 4/28; [CREDO](#) conference, 5/7-14—will miss next vestry meeting