

## St. Andrew's Vestry Minutes 11/8/2022

Members Present: Fr. Jeff Packard, Julie Breuninger, Barb Downs (online), Paul Hochreiter, Michele Marini (online), Kitty Mussett, Amy Pritchett, Sandy Schwartz, Fran Stevenson (online)  
Members Absent: JudithAnn Rule, Carolyn Donaldson, Tom Hall, Sharon Rovanseck  
Officers Present: Julie Kwasnica  
Guests:  
Clerk: Kevin Lowe  
Call to Order: 7:02 p.m.

- I. Opening Prayer - Fr. Jeff
- II. Minutes

**Motion: Sandy Schwartz; 2<sup>nd</sup> Fran Stevenson – Accept the minutes of the October vestry meeting and the budget work session as distributed. Motion carried with no abstention or dissension.**

### III. Reports

- A. Rector's Report - see Attachment I
  - confirmed ad hoc budget committee members: Tom, Sandy, Amy, Fran, Robin Bastress
  - invitations sent to three other non-vestry parishioners as well
  - Diocesan Convention update: diocesan budget was passed; resolution passed to begin exploring possibility of reunification with the Diocese of Bethlehem; created a youth steering committee
- B. Assistant Rector's Report – see Attachment II
- C. Wardens
  - Senior Warden: Parish Life seems to be recovering; there have been funeral receptions as well as the Marini baptismal celebration; Lessons and Carols is coming up
  - Junior Warden:
    - Meeting soon with the Nominations Committee seeking candidates for vestry and diocesan convention representative
    - Ad hoc Budget Committee is coming together; first meeting will be between Thanksgiving and Christmas
    - Considering ways to streamline vestry meetings, including submitting reports online in advance of meeting into a central folder everyone can access
- D. Treasurer - distributed electronically prior to meeting.
  - Expenses were a little high because of quarterly insurance payments, but the year to date is still positive
  - Savings account did earn money this month, and there have been a lot of donations to the Memorial Fund lately
- E. Committees and other ministries
  - Altoona Convocation meeting:
    - Julie and Carolyn attended; strong concern about the small size of the convocation churches, and the decreased attendance post-Covid; campus ministry at Penn State could help inspire ministry and outreach at other regional campuses
    - Intention of forming a Convocation Council with vestry reps from each convocation parish, to meet once a month beginning in January
    - General concern about parish revitalization in the diocese is intended to be channeled

- through Shaped by Faith
- Finance Committee: see New Business
- Property Committee:
  - Plumbing estimate has finally been obtained (only plumber to respond and submit a quote)
  - Trinity House brick stair columns replacement is finally underway

IV. Discussion: none

V. Unfinished Business: Audio equipment update: new speakers (including choir-facing speakers) and microphones have been installed; still waiting on a few pieces of equipment

VI. New Business

1. Budget 2023 First Read (draft shared by Finance Committee)
  - Fair Share amount is lower this year
  - Medical insurance has been added for Rector and Sexton
  - Salary increases were included at 6%
  - Other small adjustments based on current year expenses
  - Shortfall is now under \$60,000
  - Questions about building use rental fees and whether they could be increased
2. 2023 Diocesan Fair Share
  - Diocesan request is \$53,175.65 (decrease of \$134.35 from 2022)
  - **Motion: Kitty Mussett; 2<sup>nd</sup> Julie Breuninger: Approve the full Diocesan Fair Share amount of \$53,175.65 for 2023. Motion carried with no abstention or dissension.**
3. Appoint Parishioners' Ministry Stewards for three-year terms beginning January 1, 2023
  - Rector nominates Steven Smith and Pam Ferguson
  - **Motion: Appoint Steven Smith and Pam Ferguson to terms as Parishioners' Ministry Stewards. Motion carried with no abstention or dissension.**

Meeting adjourned, 8:08 pm

Minutes submitted by Kevin M. Lowe, clerk

## Attachment I

### Rector's Report to the Vestry

St. Andrew's Episcopal Church  
Tuesday, November 8, 2022

1. Pastoral: 3 home/hospital Communion; 1 Funeral (Laura Mitchell); 1 Baptism (Bennet Marini); 2 Funerals pending; 1 Wedding pending (7/15/23);
2. Average Sunday Attendance:
3. Diocesan Convention, 10/13 & 15
4. Evangelism Conference, 10/14
5. CROP Hunger Walk, 10/16
6. The Village at Penn State service, 10/19
7. Torchbearer training for junior acolytes, 10/23
8. Arts Festival Board, 10/24
9. Completed Stevenson School class
10. Thurifer training, 10/30
11. Led discussion on "Wearing God", 11/2
12. Attended Diocesan Daughters of the King fall assembly and board meeting, 11/4 & 5
13. Officiated Evenson, 11/6 (Gene Tucker was scheduled but was not able)
14. Led "spooky tour" of the church building for J2A youth, 11/6
15. Kathy Hickner and her family are still moving next year, but she has revised her schedule. She is now available to continue working for the church until May next year. If we approve a budget in which that position is funded, I am inclined to take her up on her offer.
16. Stewardship campaign is underway. Produced video and emailed to congregation. Preached on stewardship 10/30. Mailing, with pledge card, sent 11/3. Michele Marini will speak in church 11/13. Asked for pledge cards returned on 11/20. So far have received 12 pledges for total of \$37,845, an average of \$3,153.75.
17. Working now on inviting readers to Lessons & Carols on December 11
18. Concerning *ad hoc* committee on budget: Discussed with wardens some names to invite. So far have gotten 3 people to agree to serve on this committee. I will report the names at the vestry meeting.
19. Ongoing: Diocesan Disciplinary Review Board; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders' meetings; monthly meeting of downtown pastors; monthly spiritual direction; serving on bishop's Task Force for Operations (related to COVID response, probably defunct now); serving on Arts Festival board of directors (co-chairing search committee for new executive director); writing an occasional column for CDT
20. Upcoming: Hosting ecumenical/interfaith meeting, 11/10—first in-person meeting since COVID; Dick Gibboney funeral, 11/19; St. Andrew's Day service & dinner, 11/30; Harold O'Conner funeral, 12/2; Ted Christopher ordination, 12/10; Lessons & Carols, 12/11