

## St. Andrew's Vestry Minutes 10/11/2022

Members Present: Fr. Jeff Packard, Julie Breuninger, Carolyn Donaldson, Barb Downs, Tom Hall (by Zoom), Paul Hochreiter, Amy Pritchett (by Zoom), Sharon Rovanseck, Sandy Schwartz  
Members Absent: Michele Marini, Kitty Mussett, JudithAnn Rule, Fran Stevenson  
Officers Present: Julie Kwasnica (by Zoom)  
Guests:  
Clerk: Kevin Lowe  
Call to Order: 7:05 p.m.

- I. Opening Prayer - Fr. Jeff
- II. Minutes

**Motion: Sharon Rovanseck; 2<sup>nd</sup> Barb Downs – Accept the minutes of the September vestry meeting as distributed. Motion carried with no abstention or dissension.**

### III. Reports

- A. Rector's Report - see Attachment I
- B. Assistant Rector's Report – went before the Commission on Ministry for ordination interview and was approved unanimously to move forward to the Standing Committee
- C. Wardens
  - o Senior Warden: absent
  - o Junior Warden: Nominating committee for soliciting vestry nominations is beginning its work
- D. Treasurer - distributed electronically prior to meeting.
  - o New “Paid Choir Singers” savings line; funds transferred there for two years of paying choir members
- E. Committees and other ministries
  - o Property Committee:
    - Plumbing ongoing concern; water issue may be a result of the wall-mounted toilets that may be leaking into the wall; a commercial plumber will need to assess the situation. Flanges and bolts etc. need to be replaced and internal parts need to be fixed, or else entire toilets will need to be replaced
    - Window frame repainting is on hiatus with difficulty getting workers here
    - Trinity House steps masonry project is on hold
  - o Gun violence: Carolyn Donaldson connected with Moms Demand Action; a book for possible study is available and there may be opportunities to connect with other congregations interested in gun violence work
  - o Out of the Cold: Recent fundraiser brought in \$80K; St Andrew's will be hosting beginning 10/31

### IV. Discussion: Budget 2023

- Finance Committee requests direction from vestry, as it has concluded that for 2023 there will need to be significant cuts to spending or else a dramatic increase in funds available.
- Discussion ensued; additional budget meeting is scheduled for Tuesday, October 25 to go into greater detail

V. Unfinished Business: none

VI. New Business

1. Community Cafe Board of Directors
  - **Motion (CC Board): Appoint Pam Ferguson to the Community Cafe Board of Directors. Motion carried with no abstention or dissension.**
2. Annual Parish Meeting
  - **Motion: Carolyn Donaldson; 2<sup>nd</sup> Sandy Schwartz – Schedule the Annual Parish Meeting for January 29, 2023, to begin after the 10am service with lunch. Motion carried with no abstention or dissension.**
3. Vestry Retreat
  - **Motion: Carolyn Donaldson; 2<sup>nd</sup> Barb Downs – Schedule the 2023 vestry retreat for February 18, 2023, 9am-3pm, tentatively at the Nature Inn at Bald Eagle. Motion carried with no abstention or dissension.**

Meeting adjourned, 8:48pm

Minutes submitted by Kevin M. Lowe, clerk

## Attachment I

### Rector's Report to the Vestry

St. Andrew's Episcopal Church  
Tuesday, October 11, 2022

1. Pastoral: 7 home/hospital Communion; 3 Funerals (Hartmann, Shaner, Urban), 2 Funerals pending (Gibboney, O'Conner); 1 Baptism pending (possibly 2)
2. Average Sunday Attendance: 114
3. Attended Altoona Convocation Meeting, 9/14
4. Flew to Beaufort, S.C. for funeral of William Hartmann; Morning supply on 9/18 fell through b/c of COVID; Ted Christopher read Morning Prayer in the morning; John Harwood did supply at 5:00
5. Service at The Village at Penn State, 9/21
6. Started a class with the Stevenson School for Ministry, "Make Me an Instrument of Your Love: Civil Discourse Training
7. Attended Out of the Cold Centre County fundraiser dinner, 9/26
8. Hosted diocesan program for clergy on the Doctrine of Discovery, 9/28
9. Community Café Board meeting, 10/9
10. Property Committee meeting, 10/10
11. Kathy Hickner will step down as our Director of Youth Ministries at the end of 2022. She will be in town until her son, Gabe, graduates in June. She will continue to support our youth program as a volunteer until she leaves town. Her husband Mike is starting a position at Michigan State in January.
12. Director of Youth position: I have spoken with Robin Bastress about possibly taking on the youth director responsibilities. Previously this position was combined with children's ministries. She is willing to take it on for the first half of 2023 (assuming the position is funded) and will reevaluate in consultation with me whether she would continue in both positions.
13. Kistler Trust: I had a response from Tom Kistler, the trustee. The buyers of the two properties, of which the trust owns one-third, have had the due diligence period extended. They expect the sale to close in early 2023. St. Andrew's is 5% beneficiary of the Kistler Trust.
14. It has been a very busy time in the life of our parish for pastoral care.
15. Ongoing: Diocesan Disciplinary Review Board; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders' meetings; monthly meeting of downtown pastors; monthly spiritual direction; serving on bishop's Task Force for Operations (related to COVID response, probably defunct now); serving on Arts Festival board of directors; writing an occasional column for CDT
16. Upcoming: Diocesan Convention & Evangelism Workshop, 10/13-15; CROP Walk, 10/16; OOTC @ St. A's, 10/31-11/13; Hosting Daughters of the King fall assembly, 11/4-5; Evensong, 11/6; Gibboney funeral, 11/19; O'Conner funeral 12/4; Perhaps an ordination, 12/10

## Attachment II

To: Vestry and Rector of St. Andrew's State College  
Fr: Deacon Ted Christopher  
Re: Assistant Rector's Report – AUGUST/SEPTEMBER

### Episcopal at Penn State

- As of the end of September, Episcopal at Penn State is a recognized student organization on campus. Our president is Emily Sterk (Ph.D candidate in Spanish), treasurer is Maggie Bonds (know to us here at St. Andrew's and combined undergrad/grad student), and our Secretary/Events Coordinator is Stephanie Bunt (Ph.D candidate in Architectural Engineering)
- Regularly scheduled meetings: Sunday evenings for dinner (meet at St. Andrew's), Wednesday 8:30am Morning Prayer and 12pm Noonday Prayer in the Meditation Chapel in Pasquerilla.
- We are averaging 4-6 folks per meeting. We have approximately 15-18 people 'on the rolls'. I am spending time one-on-one with our members, getting to know them and discerning with them plans/activities/service that we might do, as well as programs for which we might solicit grants/funding.

### Ecclesial

- I have been serving at St. Andrew's twice per month and preaching once per month.
- I have been serving and preaching at St. Mark's Lewistown once per month
- I provided supply coverage (Morning Prayer) at St. John's Huntingdon in August
- I have been able to provide extra service support (Morning Prayer/Evening Prayer) at St. Andrew's as needed.
- I serve and assist at the monthly Wednesday services at the Village at Penn State.

### Personal

- I am interviewing with Commission on Ministry October 11 (today) for ordination to the priesthood.
- I have been asked to consider serving as Province 3 representative to the Young Adult and Campus Ministry Council for the national Episcopal Church.

Deacon Ted Christopher