

St. Andrew's Vestry Minutes

11/9/21

Members Present: Fr. Jeff Packard, Andrea deCarle, Barb Downs, Paul Hochreiter, Michele Marini, Kitty Mussett, Jason McCloskey, Amy Pritchett, Connie Puckett, JudithAnn Rule, Scott Strouse
Members Absent: Tom Hall, Paul Humphreys
Guests: Julie Kwasnica
Clerk: Kevin Lowe
Call to Order: 7:02 p.m.

I. Opening Prayer - Fr. Jeff

II. Minutes

Motion: Amy Pritchett; 2nd Connie Puckett – Accept the minutes of the October vestry meeting as distributed. Motion carried with no abstention or dissension.

III. Reports

A. Rector's Report - see Attachment I

B. Wardens

- Senior Warden: OOTC begins 11/29; signup link was distributed in the November newsletter
- Junior Warden:
 - Receptions are coming up for Walter Wells celebration as well as Kevin Barron's ordination
 - Organization is also needed for the bishop's visitation, December 5

C. Treasurer - distributed electronically prior to meeting. October ran an operating deficit again but the YTD still remains positive

D. Committees and other ministries

- Nominating Committee: No parishioners have come forth yet to run for vestry.
- Prayer Quilt Group: Gave out two baptismal quilts at last Sunday's service
- Friday Films and Book Club remain active; book club has gained new members
- Finance Committee: see New Business

IV. Discussion: none

V. Unfinished Business: none

VI. New Business

1. Canterbury Hall as a Polling Place
 - **Motion: Jason McCloskey; 2nd Paul Hochreiter – Authorize the Centre County Board of Elections to use Canterbury Hall as a polling place. Motion carried with no absentions or dissension.**
2. Budget 2022: Finance Committee has distributed a “first look” draft of the 2022 budget.
 - The average pledge amount has decreased so far; expected income levels on all income lines have been decreased
 - Fair Share amount levied by Diocese has decreased (see below)
 - Largest expense increase is for staff COLA
 - Result is an overall budget deficit of about \$25K

3. Set Diocesan Fair Share: **Motion: Amy Pritchett; 2nd Barb Downs – Set our Diocesan Fair Share amount for 2022 as \$53,310. Motion carried with no absention or dissension.**
4. Finance Committee Recommendations
 - Window repainting project: Epiphany Studios
 - **Motion (FC): Use the entire amount in the Dauler Window Restoration Fund for the repainting of the church windows, with the balance coming from the Breneman Fund. Motion carried with no abstention or dissension.**
 - Parish Life Center maintenance (nursery toilets, roof repair, plaster repair in Canterbury Hall, ground floor rest room)
 - **Motion (FC): Use money in the “Surplus Fund” savings line to pay for the PLC repairs. Motion carried with no absention or dissension.**
5. Walter Wells Day Proclamation, in honor of Walter's forty-five years of service to the parish
 - **Motion: Jason McCloskey; 2nd Kitty Mussett – Adopt and issue the Walter Wells Day Proclamation on Sunday November 14. Motion carried with no abstention or dissension.**

Meeting adjourned, 7:50pm

Minutes submitted by Kevin M. Lowe, clerk

Attachment I

Rector's Report to the Vestry

St. Andrew's Episcopal Church

Tuesday, November 9, 2021

1. Pastoral: X home/hospital Communion; 1 ongoing Wedding prep; 2 Baptisms; 1 Funeral
2. Average Sunday Attendance: 90
3. Diocesan Convention, on Zoom 10/14—was elected to the Disciplinary Review Board, ended my term on the Standing Committee
4. CROP Walk, 10/17
5. Service at the Village at Penn State, 10/20
6. Community Café Board Meeting, 10/21—minutes attached
7. Property Committee, 11/1
 - A. Julie's office has had all the glue removed and is waxed and finished
 - B. The three worst windows on the church have been painted. The rest will be done in the spring.
 - C. We now have reason to believe that the wet wall in Canterbury Hall is perhaps a plumbing leak. We're still trying to figure out how to proceed.
 - D. Installed a new dryer for Trinity House
8. Funeral for Janice Voigt, 11/6
9. Evensong, 11/7
10. Daughters of the King, presided over their annual renewal of vows, 11/7
11. Finance Committee, 11/8
12. I have acquired everything I need to distribute wine for Communion. Just need to work out procedures with Deacon Joe, Altar Guild, and Lay Eucharistic Ministers.
13. Nursery Attendant: I hired Maggie Bond to be our new Nursery Attendant. She has been working for 4 weeks now. All her clearances have been turned in. Her last piece of onboarding is to go through the Safeguarding training, which she will do on 12/5.
14. Advent/Christmas activities: Bishop Scanlan will visit on 2 Advent, 12/5 and do a children's sermon about St. Nicholas. Lessons & Carols, 12/12. We will host the Blue Christmas service this year, for those who are sad or depressed during the holiday, on 12/21. Christmas Eve services will be 5:00 p.m. and 8:00 p.m. (with choral prelude beginning at 7:30).
15. Trinity House: We should start thinking about whether we want to rent to these college students again next year. One of the parents expressed interest in talking about a new lease.
16. Ongoing: Diocesan Disciplinary Review Board; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders meetings; monthly meeting of downtown pastors; monthly spiritual direction; serving on bishop's Task Force for Operations (related to COVID response)
17. Upcoming: Friday Film: "Hail Caesar," 11/12; Funeral, 11/13; Walter's 45 years celebration, 11/14; Funeral, 11/16; Kevin Barron ordination, 11/21; First Sunday of Advent, 11/28; Bishop visit, 12/5; Lessons & Carols, 12/12; Blue Christmas, 12/21; Christmas Eve, 12/24