

## St. Andrew's Vestry Minutes

### 05/11/21

Members Present: Fr. Jeff Packard, Barb Downs, Tom Hall, Paul Hochreiter, Michele Marini, Kitty Mussett, Jason McCloskey, Amy Pritchett, Scott Strouse  
Members Absent: Andrea deCarle, Paul Humphreys, Connie Puckett, JudithAnn Rule  
Guests: Julie Kwasnica  
Clerk: Kevin Lowe  
Call to Order: 7:04 p.m.

I. Opening Prayer - Fr. Jeff

II. Minutes

- **Motion: Tom Hall; 2<sup>nd</sup> Amy Pritchett – Accept the minutes of the March vestry meeting as distributed. Motion carried with no abstention or dissension.**

III. Reports

A. Rector's Report - see Attachment I

- Votive candle rack for the sanctuary has been ordered and will be installed shortly

B. Wardens

- Senior Warden: OOTC still working on securing the permanent shelter property

C. Treasurer - distributed electronically prior to meeting

- New Arts fund in savings for the poetry contest etc.

D. Committees and other ministries

- Community Cafe is participating in Centre Gives
- Adult Formation committee met last week; many programs still going strong
- Sharon Rovansek is working on going through the Archives and preserving materials (digitizing, better storage, etc) to create a comprehensive history of the parish

IV. Discussion (none)

V. Unfinished Business (no updates)

VI. New Business

A. Approve Position Description for Director of Children's Ministry

- **Motion: Amy Pritchett; 2<sup>nd</sup> Scott Strouse: Approve the Position Description and Letter of Agreement for the position of Director of Children's Ministry. Motion carried with no abstention or dissension.**

B. Virtual Neighborhoods

- Intent is to set up groups of parishioners for phone calls, video meetings, or other types of small group interaction
- Vestry members and others will be calling parishioners to canvass their interests

C. Reopening plan discussion

- Still considerable disagreement over the pace and procedure of the reopening plan
- Current plan is to allow demand for the in-person services to drive the speed with which we proceed back to multiple services (5pm first, then 8, then 10)

D. Trinity House sewer line repair (email vote prior to meeting) – see Attachment II

- **Fr. Jeff recommends hiring the same contractor hired previously to repair the Parish Life Center sewer lateral.**
- **Finance Committee recommends paying for the repair from the Breneman Fund, up to \$6500.**
- **Email vote. Both recommendations carried with no abstention or dissension.**

Meeting adjourned, 8:24pm

Minutes submitted by Kevin M. Lowe, clerk

## Attachment I

Rector's Report to the Vestry  
St. Andrew's Episcopal Church  
Tuesday, May 11, 2021

- I. 1 Wedding prep done, wedding on 5/22; 3 Weddings on hold; 2 private Communion
- II. Average Sunday Attendance:
- III. Robin Bastress is officially on the payroll. We'll be looking at the re-written position description and letter of agreement in the meeting.
- IV. Trinity House work continues. Still working on getting electrical work done. We are turning attention to the lease. Unfortunately, we had to cancel the meeting on May 10. We plan to have a lease for the vestry to approve in June. All student tenants and their parents have now seen the property. The sewer line was completed in one day on May 4.
- V. We've had two outdoor, in-person services so far, each with its own technical difficulties. Nothing serious. The space at Millbrook Marsh is beautiful! We have one more scheduled, May 16. Then we will have one service on May 23, Pentecost Sunday, at Scott Strouse's house which will be live streamed. This week we hit the metric for in-person, indoor services. I plan to start indoor services at 5:00 on May 30, Trinity Sunday.
- VI. Kistler Trust: On our behalf, Doug Lovinsky is putting pressure on the trust to provide the financial information that is required by law. The last I heard, negotiations continue for the sale of the two properties held by the trust. For your information, The Hon. Tom Kistler, the son of Robert and Jean Kistler who set up the trust, and the trustee, lost his son Hobart in a terrible accident recently.
- VII. Attended the Community Café Board meeting, 4/15. They are doing Centre Gives again this week. They hope to raise enough to replace our circa 1950's convection ovens.
- VIII. I attended the bishop's clergy day on 4/15 on the subject of resilience—in the individual and in a congregation
- IX. Participated in the ordination of Kevin Barron to the order of deacons, 4/24, at Trinity, Williamsport
- X. Did a blessing for riders and their bikes on Zoom for the PA-Interfaith Power and Light during their opening ceremonies for their annual bike ride for advocacy and fund raising, 5/8.
- XI. Poetry Contest: We have full sponsorship for prizes and judge honoraria. We extended the deadline for submissions to Saturday, 5/15. Last I heard we have poems from over 70 poets, many submitting more than one. They are allowed to submit up to three poems each. This week we are posting brief videos to boost excitement. Time is running out to get your poems turned in!
- XII. Confirmation/Reception/Reaffirmation will take place on Wednesday, May 12 at the barn at Millbrook Marsh.
- XIII. The Rev. Kevin Barron will be our deacon and preach on May 30, at both services.
- XIV. This week we are starting a project for the preservation of our Parish Registers—books in which all the baptisms, confirmation, marriages, and burials are recorded. Beth Jones will come in once per week to begin scanning the pages of these books that date back to 1911. Once they are all scanned, we will work on an index file that will be searchable.
- XV. I believe this is the first time I will have celebrated a wedding, a funeral, baptisms and confirmations all in the same month.
- XVI. Ongoing: Diocesan Standing Committee, vicechair; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders meetings; monthly meeting

of downtown pastors; monthly spiritual direction

- XVII. Upcoming: Confirmation, 5/12; Fred Reed funeral, 5/15; Sunday School Teacher Recognition, 5/16; Meder/Wilson wedding, 5/22; Pentecost & baptisms, 5/23; Trinity & K. Barron preach & blessing of bikes, 5/30; Graduates recognized, 6/6

**Attachment II**  
**Sewer Failure Email Vote**

**Jeffrey Packard** <rector@standrewsc.org>

Fri, Apr 30, 2021 at 10:49 AM

Dear Vestry Folk,

It is my solemn doody to inform you that the sewer pipe connecting Trinity House to the street line has finally failed. It was the original pipe, and has been an issue since St. Andrew's purchased the house. So, it was no surprise. Scott the sexton had Rotorooter out to do their usual maintenance of blasting the line open with a water jet, and they discovered the pipe had collapsed.

Scott contacted the contractor who put in a sewer lateral from the Parish Life Center to the street a few years ago. The regular price is \$7,200, but they will do it for \$5,900. Scott believes that this is a good price. I agree. If you really want, we can get other bids, but I recommend we hire these folks and get it done ASAP.

I spoke to Linda Mace about where we can get the funds. She recommends taking the funds from the Breneman fund. In addition to the cost, we need to get a permit for the job and have it inspected before it gets buried again.

**First Question (Fr. Jeff): Please 'reply all' to vote on my recommendation to go ahead with the contractor Scott spoke to who is known to us.**

**Second Question (Fr. Jeff): Approval of Linda's recommendation to take the \$6,000, or so from the Breneman Fund. Not to exceed \$6,500.**

**Mussett, Kathryn Ann**

Fri, Apr 30, 2021 at 10:51 AM

I vote to move forward with the contractor we know ASAP.

Kitty

**Mussett, Kathryn Ann**

Fri, Apr 30, 2021 at 11:30 AM

Oops - I also vote to use the Breneman Fund up to \$6500.

Peace,

Kitty

**Thomas Hall**

Fri, Apr 30, 2021 at 11:11 AM

yes to both questions. thank you.

Thomas Hall

**Paul Humphreys**

Fri, Apr 30, 2021 at 11:13 AM

Hi, everyone! I vote "yes" !

**Jason McCloskey**

Fri, Apr 30, 2021 at 11:19 AM

I vote YES: go ahead with the contractor Scott spoke to.

I vote YES: take the money from the Breneman Fund, not more than \$6500.

Jason

**Connie Puckett**

Fri, Apr 30, 2021 at 11:23 AM

I agree with both decisions.  
Connie

**Scott Strouse**

Fri, Apr 30, 2021 at 11:37 AM

Just dodo it

**barb downs**

Fri, Apr 30, 2021 at 12:45 PM

I'm on board with a yes on both. These old pipes were often terra cotta and it's a miracle it lasted this long.  
Go for it!!!! Barb

**Hochreiter, Paul L**

Fri, Apr 30, 2021 at 1:02 PM

Yes to all!

**Michele Marini**

Fri, Apr 30, 2021 at 1:18 PM

I vote yes to both questions.

Michele Marini

**Amy R Pritchett**

Mon, May 3, 2021 at 10:12 AM

Sorry for the belated response, I'm finally back on my feet. For the record I also vote yes!

-Amy

**JudithAnn Rule** <judithannw@comcast.net>

Mon, May 3, 2021 at 10:41 AM

I just now saw reply all too! It cost many more thousands at my church in Utah. I vote yes.  
JudithAnn

**Andrea de Carle**

Mon, May 3, 2021 at 5:28 PM

Sorry for the late response. I vote yes to both.  
Andrea