

St. Andrew's Vestry Minutes

Approved

May 9, 2023

Members Present: Fr. Jeff Packard, Rich Marini, Julie Breuninger, Sandy Schwartz, Daniel Foster, Carolyn Donaldson; online - Paul Hochreiter, Tom Hall, Fran Stevenson, Sarah Klinetob-Lowe, Barb Downs, Fr. Ted Christopher

Members Absent: Kathy Dittmann, Amy Pritchett

Officers Present: Julie Kwasnica

Guests:

Clerk: Beth Jones

Call to order: 7:01 pm

I. **Opening Prayer** - Fr. Jeff

II. **Minutes** - Minutes from March, 2023 meeting stand as approved.

III. **Reports**

A) **Rector's** report is in the Google drive. Hired a new director of Youth Ministries. Still need to hire a Nursery Coordinator/Attendant and a Financial Secretary.

B) **Assistant Rector's** report is in the Google drive. New officers were elected for Episcopal at Penn State.

C) **Senior Warden's** report is in the Google drive. Updates progress with Taproot Kitchen, Canterbury Society and Strategic Planning.

Junior Warden's report is in the Google drive. Continued discussions on strategic planning. In conversation with two companies that are faith-based entities to help with this mission.

D) **Treasurer's report** - In the Google drive. Our treasury was a little low in March, but we had a bounce back in April. There were, however, lots of expenses for repairs, i.e. water damage, broken steps, etc. Also the stained glass window panes were painted. Investment savings were up - good news.

E) **Committees and other ministries:**

Property Committee - 1) Painting of the stained glass window frames is ongoing, frames inside and outside. 2) Water damage project is almost done. The floor waxing will be completed by Scott Luzier. 3) Masonry-the handrail on the front steps is anchored; work is done on the steps outside the main office. 4) The projector and screen for Canterbury Hall will be ready by May 22nd.

On a diocesan level, Sarah Lowe will be attending the Creation Care Committee meeting. She will speak on energy saving in construction.

Finance - 1) Received two more pledges but they still won't get the budget to balance. 2) The FC advises that the money for the masonry project comes from surplus.

IV) **Discussion:**

The Shape by Faith initiative churches in our Convocation are being asked to look at their resources and their community needs and see how they can work in congruence. In response, Fr. Jeff and the senior and junior wardens have been in conversation with two faith-based organizations who can assist in this work. (See the Junior Warden's report). The two groups have different approaches but both try to reflect the church's core values. A visit to some of the churches that have used the agencies was suggested; or perhaps just discussions with them. Looking for volunteers.

IV. **Unfinished Business** - None.

V. **New Business**

- A) Fr. Jeff presented the Parochial Report for 2022. Some corrections were suggested. **Motion** to approve the report with corrections: Carolyn; 2nd Rich. Accepted with corrections, unanimous.
- B) Funding plan for the Assistant Rector - Give the Assistant Rector a raise commensurate with the other staff for the second half of 2023. **Motion** to approve the funding - Daniel, 2nd - Rich. Approved unanimously.
- C) 1) Ted would like to present to the diocese how well the Episcopal at Penn State ministry is going. Perhaps it could lead to financial backing from the diocese and even nationally. 2) "Shaped by Faith" discussions with Fr. Carlos in Bellefonte; trying for a grant.
- D) It was suggested that Ruth Packard should be compensated for the video work she has been and continues to do for the parish. Fr. Jeff will work with Ruth on a job description. The whole vestry was on board with this.
- E) Carolyn Donaldson suggested that we get a volunteer group together for the Iron Man competition on July 2nd.

Next meeting will be on Jun 13, 2023 at 7:00 PM in room 324.

Fr. Jeff ended with the Lord's Prayer.

Meeting adjourned, 8:35pm

Minutes submitted by Beth Jones.

