

St. Andrew's Vestry Minutes

06/14/22

Members Present: Fr. Jeff Packard, Carolyn Donaldson, Barb Downs, Tom Hall, Paul Hochreiter, Michele Marini, Kitty Mussett, Amy Pritchett, Sharon Rovansek, Sandy Schwartz, Fran Stevenson

Members Absent: Julie Breuninger, Judith Ann Rule

Officers Present: Julie Kwasnica

Guests: Anthony Grillo, Carolee Grillo, Joan Bouchard

Clerk: Sandy Schwartz

Call to Order: 7:00 p.m.

I. Opening Prayer - Fr. Jeff

II. Minutes

Motion: [Name missing]; 2nd [Name missing] – Accept the minutes of the May vestry meeting as distributed. Motion carried with no abstention or dissension.

III. Reports

A. Rector's Report - see Attachment I

Some discussion of item #16, concerning a response to gun violence in our country.

B. Wardens

- Senior Warden: 1) Reception, July 3rd, to welcome Ted Christopher as a member of the church staff. 2) We should consider keeping coffee hour inside during the summer: it avoids the heat, and requires far less work.
- Junior Warden: Update on the work of the Stewardship Committee. Invitation to anyone interested in participating
- Treasurer - distributed electronically prior to meeting
 - No major issues

C. Committees and other ministries

- Committee: Finance: Recommendation to update the names authorized for initiating transactions with ECF--Julie Kwasnica as primary, Linda Mace as secondary. **Motion carried with no abstention or dissension.** Recommendation to move Columbarium savings line to a new endowment fund managed by EFC. **Motion carried with no abstention or dissension.**

IV. Discussion

- Amy Pritchett plans lead a book discussion of Joan Chittister's *In Search of Belief* for all who are interested, newcomers and established parishioners alike.
- Paul Hochreiter on the Community Café's Pie Sale at this year's Arts Festival.
- Barbara Downs on the many medical issues that parishioners are currently facing, and the problems that beset the short-lived Church initiative several years ago.

V. Unfinished Business

1. Policy regarding the use of security cameras (tabled from May):

Motion: Kitty Mussett; 2nd Paul Hochreiter: to adopt the Policy on the Use of Security Cameras. Motion carried with no abstention or dissension.

VI. New Business

1. Letter of Agreement with the Rev. Ted Christopher
 - o **Motion: Carolyn Donaldson; 2nd Sandy Schwartz: to accept the Letter as written. Motion carried with no abstention or dissension.**
2. Revision of Welcome Statement
 - o **Motion: Carolyn Donaldson; Kitty Mussett: 2nd to accept revised statement—see attachment II—and to acknowledge the group of young people who initiated the change. Motion carried with no abstention or dissension.**
3. Proposal for Paid Choir Singers
 - o Considerable discussion of the appropriateness, and to some extent the cost, of hiring paid outsiders. The rector will pursue the issues that were raised regarding 1) participation of current choir members in this decision, and 2) the ways we can encourage more parishioners to join the choir.

Motion to adjourn Amy Pritchett; 2nd Kitty Mussett: Motion carried with no abstention or dissension.

Meeting adjourned, 9:01 pm

Minutes submitted by Sandy Schwartz, acting clerk

Attachment I

Rector's Report to the Vestry
St. Andrew's Episcopal Church
Tuesday, June 14, 2022

1. Pastoral: 4 home/hospital Communions; 2 Burials (Mary Ann Lyford, Barbara Kjelgaard); 1 Wedding; 1 Baptism; 1 Burial pending (6/20-Shirley Dunn)
2. Average Sunday Attendance: 122 (we got a boost from a Sunday wedding)
3. Arts Festival Board Meeting, 5/23
4. Diocesan Clergy Conference, 5/23-25
5. Clergy Council, 6/2
6. Community Café Board Meeting, 6/5
7. Presiding Bishop Events, 6/10 & 11
8. Our lease for Trinity House has been signed by three tenants for the time period 8/15/22-8/14/23. Two of our tenants will be returning—Kattie Mussett & Maya Fulton—with one substitution—Tara Marcelli. The house will be vacant the first two weeks of August which will give us a chance to do any needed maintenance and inspect the condition of the house.
9. Allison Shea and I have begun a project. We are putting together an audio tour of all of our stained-glass windows. It will be something people can listen to as a podcast on their phones. We began by recording Cathy Dauler, our resident expert on all things related to the windows. We will create a script and record it hopefully over the summer. It will be available on our website and there will be a QR code posted in the narthex linking to the tour.
10. Poetry Contest: We received about 80 submissions for the poetry contest this year. We did not receive enough submissions to have a youth competition, however. The judge is currently judging. Winners will be announced soon and will be starting work on the contest anthology soon as well. Plans continue for our in-person event on July 16, the Saturday of Arts Festival, with a reading and a panel discussion.
11. *Ted Update: As you know, approval of the Letter of Agreement (LOA) between Ted and St. Andrew's is on our agenda tonight. All signatories have already indicated acceptance of the terms in the LOA. For your information, I approved Ted doing two things before his employment at the church began: he participated in our diocesan clergy conference, 5/23-25, and he is currently attending an Episcopal Church conference on young adult and campus ministry in Minneapolis, 6/14-17. I thought both of these annual events were extremely important for Ted to attend and approved that we will reimburse him for the expenses from his continuing education and professional expense funds. As you know, Ted was ordained on May 7 to the diaconate. He will be preaching for us this Sunday, June 19. (Related to Action Item Register Item #9)
12. *Some of our new sound equipment has been installed in the church. So far, only the new speaker has been installed and is working. The new amplifier was not in, but we are borrowing one from GP Audio until it is delivered. He also installed the wires and speaker mounts for the speakers that will feed audio to the choir, but the speakers are not in. All of this was ordered last August. We are still waiting for microphones for the church, and a complete audio video system for Canterbury Hall. (Related to Action Item Register #14)
13. I just wanted to give a report about one of our parishioners who has not been around for some time. William Hartmann has died, unexpectedly and somewhat mysteriously, in South Carolina. If you know William, you know he has struggled with many personal challenges. Recently, he was doing really well. He did get sick and it may have been

COVID. He never went to a doctor. William was found in his apartment lying peacefully on his recliner. They are doing an autopsy. Preliminary results gave no indication of cause of death. I have been in touch with his family and will be doing a funeral for him in Beaufort, S.C. on September 17. So, I will not be here on Sunday the 18th of September.

- 14. I am taking vacation from August 1-14. I have the first Sunday, the 7th, covered with supply. Eileen Weglarz will do the three services that day. My plan is to have Ted Christopher do the daily office (Morning Prayer and Evening Prayer) on August 14. Since I will also be gone on September 18 for William's funeral, I am trying to find supply for that day. The wardens and I thought that we could save a little money by having Ted to MP and EP, and that would be more tolerable during August than in September.
- 15. Due to my vacation, we will cancel the August vestry meeting. **No Vestry on Tuesday, August 9.**
- 16. I have been struggling with how to respond to the gun violence our country has been experiencing. I know there is interest among some of our members to look at this issue and perhaps plan some action—prayer, advocacy, activism. I am somewhat at a loss of knowing how to proceed, but I would love your input about possible ways to gather folks for discussion, etc.
- 17. Ongoing: Diocesan Disciplinary Review Board; bimonthly Clergy Council Meetings with the bishop; bimonthly local ecumenical/interfaith leaders meetings; monthly meeting of downtown pastors; monthly spiritual direction; serving on bishop's Task Force for Operations (related to COVID response)
- 18. Upcoming: Assuming the LOA is approved, announce Ted's coming aboard tomorrow, 6/15; The Village @ PS worship service, 6/15; Ted preaching, 6/19; 7/1 Ted starts work; Poetry Reading, 7/16; My Vacation, 8/1-14

Attachment II

Welcome Statement

We are a community of faith seeking to share the love of God we know through Jesus Christ; therefore, we welcome all people and invite persons of every race, ethnic background, gender identity, sexual orientation, capability, or circumstance to participate fully in every aspect and at every level of our parish life.