

## St. Andrew's Vestry Minutes 9/10/19

Members Present: Fr. Jeff Packard, Bruce Cramer, Tom Dauler, Andrea deCarle, Christina Ford, Michele Hamilton, Greg Loviscky, Kevin Lowe, Connie Puckett, Steven Smith, Scott Strouse, Kathryn Yahner

Members Absent: Jason McCloskey

Guests: Julie Kwasnica

Clerk: Kevin Lowe

Call to Order: 7:05 p.m.

I. Opening Prayer - Fr. Jeff

II. Minutes

**MOTION: Connie Puckett; 2<sup>nd</sup> Greg Loviscky – Accept the minutes of the August vestry meeting as distributed. Motion carried with no abstention or dissension.**

III. Reports

A. Rector's Report - see Attachment I

- #10 - Trinity House ad hoc committee is building a long brainstorming document of potential concerns and questions

B. Wardens

- Senior Warden: Met with Fr. Jeff as well as Finance Committee, which is beginning the process for drafting the 2020 budget. See also Outreach
- Junior Warden: Video (“Bless”) will be produced Sunday 9/15

C. Treasurer - distributed electronically prior to meeting

- Only 4 Sundays in August, but 5 Fridays (staff salary payments)

D. Committees and other ministries

- Ministry Fair: Vestry will have a table; Andrea/Greg will cover
- Finance: FC wants vestry to start the budgeting process for next year
  - **Vestry liaisons should now** communicate to committees that they should submit their budget requests to vestry by the October vestry meeting
- Outreach:
  - Parishioners' Ministry continues to use all its allocation plus extra contributions to meet clients' needs.
  - Out of the Cold dates for St Andrew's are Nov. 18-Dec. 1
- Cramer Farm Fundraiser for Community Cafe: The Cramer farm is working with Maggie Anderson and Provisions Magazine to host a farm-to-table dinner, October 5, proceeds to benefit Community Cafe. Ticket sale link was published in the September Net.
- Property: PC is proposing developing a Preferred Contractors List for projects under \$5000
  - There is considerable accepted wisdom and experience among PC members about local contractors and which ones have been reliable and desirable
  - Creating a preferred contractors list would provide institutional memory and reliability even as PC and Vestry members change
  - Will require revising the financial policies document, which needs significant revision as it is
  - Vestry has no objection and invites PC to proceed with developing the document
  - PC is continuing to work with the borough on the Trinity House project
  - September 28: Tentative date for Fall Cleanup Day

- October 3: Delta students and SC Women's Club will participate in Day of Caring (sanctuary cleaning)
- October 7: Intense cleaning of Canterbury Hall kitchen

#### IV. Discussion: Chapter 5 of *Agile Church*

- What practices can we do here?
  - Convening, conversing, sharing
  - What is the role of the diocese vis-a-vis a particular congregation?
  - Openness to the community (12-step, Cafe) - “ministry of presence”
    - Why don't those community programs build parishioners?
    - Should we be inviting people more actively?
    - In particular, are there some new ways to create spaces for students (finals week, etc. - providing dinner, study space?)

#### V. Old Business

- AIR #5 - Still adjusting details of wedding policy
- AIR #14 - Ordered a new lavalier microphone and receiver
- Vestry Stewardship Statement - second draft discussion
  - **MOTION: Kathryn Yahner; 2<sup>nd</sup> Steven Smith: Approve the revised vestry stewardship statement. Motion carried with no abstention or dissension.**

Adjourned, 8:55 pm

Minutes submitted by Kevin M. Lowe, clerk

**Attachment I**  
Rector's Report to the Vestry  
St. Andrew's Episcopal Church  
Tuesday, September 10, 2019

1. Pastoral: 1 wedding 9/18
2. Average Sunday Attendance: 179
3. Vacation 8/19-9/1, my vacation began with having to put our dog Jack down and ended with our (mostly) move from Trinity House to our new home in Warriors Mark. We will be moving stuff out and getting Trinity House ready to turn back over to the church over the next couple of weeks. I am still digging out from under a mountain of emails that have accumulated during my time off and since. Sorry if I haven't responded to you yet.
4. Attended Property Committee, 9/3
5. Attended Diocesan Standing Committee and a planning retreat on 9/6 in Lancaster
6. Attended Finance Committee, 9/9
7. Today was my last Vital and Effective Leadership Institute (VELI) meeting. This was class the diocese requires of clergy in new positions and new clergy for two years.
8. I asked Marc Rigas to serve on our IT committee and he turned me down. I have no idea who else to approach about this.
9. Kistler Trust: Doug Lovinsky is at work trying to coordinate with the other beneficiaries to share information, a task that I was unsuccessful at. I have been copied on a few emails, but am not aware of any outpouring of information at this point.
10. Trinity House & Out of the Cold: our committee has not had the chance to meet, but we had a *de facto* pre-meeting at the property committee meeting last week. We have an extensive list of concerns that will need to be addressed. I learned recently that any time church property is leased, it requires approval of the standing committee and the bishop. Our first question is given current zoning and this change of use, will we be allowed to use the building for the purpose of a day shelter? Second question, assuming 'yes' to the first, is what code compliance issues do we face, such as ADA compliance, electrical wiring? Once these questions are answered we can create a plan to complete any work that needs to be done to the building. Other issues include, creating a lease, working out how the building will be used, as well as how to introduce/implement this plan among our parishioners and neighbors. I did meet informally with Becky Romig, the director of OOTC, to discuss our various concerns.
11. Ongoing: Diocesan Standing Committee; Monthly Episcopal Clericus; Bimonthly Clergy Council with Bishop; Bimonthly ecumenical/interfaith leaders meeting; Supervising Kevin Barron at St. Luke's, Altoona
12. Upcoming: Confirmation Class for Adults begins, 9/19; Rector's Choice Movie, 9/20; I'm teaching an adult ed 2-part class on sharing faith stories, 9/22 & 9/29; Blessing of the Animals, 10/6; CROP Walk, 10/13; Over the Edge, 10/17